

Dear Resident,

Registering your vehicle by mail is a service offered **only** to individuals who are legal residents of Mobile County, Alabama, who are temporarily residing outside the state because of a **military obligation or college/university attendance**.

The Mobile County License Commissioner's Office would like to help you in registering your vehicle in Mobile County. We've outlined some basic requirements below.

These points may not cover your particular needs. For additional information, call (251) 574-8566.

**To register a vehicle with no lien, which already has a tag on it in your name issued by another state** mail to us the following:

- # original title
- # your current tag registration from previous state (showing tag expiration date)
- # Supporting Document to a Mail Order Application for Certificate of Title
- # Legal resident affidavit (notarized)

**To register a vehicle that is financed** mail to us the following:

- # a copy of the original title from the lienholder
- # your current tag registration from previous state (showing tag expiration date).
- # account number from lienholder
- # date of lien from lienholder
- # name and address of lienholder
- # Supporting Document to a Mail Order Application for Certificate of Title
- # Legal resident affidavit. (notarized)

**To register a leased vehicle** mail to us the following:

- # the original title (if lessor is also the lienholder, a copy is acceptable).
- # the current tag registration from previous state (showing tag expiration date)
- # a notarized Power of Attorney from the owner authorizing this office to sign for them the Alabama title application
- # Supporting Document to a Mail Order Application for Certificate of Title
- # Legal resident affidavit (notarized)

**To register a vehicle that you have just purchased** mail to us the following:

- # the original title or Manufacturer's Statement of Origin
- # the Bill of Sale
- # Supporting Document to a Mail Order Application for Certificate of Title
- # Legal resident affidavit. (notarized)

In every situation we need to have your permanent Mobile County address, local telephone number and the name of a local resident whom we can contact if necessary.

**Note: When signing the necessary documents make sure to sign exactly the name used on the title document: first name first, middle (name or initial) if used, then the last name. If there are co-owners their signatures are also required.**

Please see the reverse side of this form to verify the information we have pertaining specifically to your situation.

Thank you.

\_\_\_\_\_  
COMPLETE NAME ON TITLE

\_\_\_\_\_  
OUT OF STATE STREET ADDRESS

\_\_\_\_\_  
CITY STATE ZIP

\_\_\_\_\_  
OUT OF STATE TELEPHONE NUMBER

\_\_\_\_\_  
MOBILE COUNTY ADDRESS

\_\_\_\_\_  
CITY ZIP

\_\_\_\_\_  
MOBILE COUNTY TELEPHONE NUMBER

\_\_\_\_\_  
NAME OF LOCAL CONTACT

\_\_\_\_\_  
VEHICLE IDENTIFICATION NUMBER

\_\_\_\_\_  
YEAR MAKE MODEL

( ) OWNED , NO LIEN, TAG IN OW NER'S NAME

\_\_\_\_\_  
TAG NUMBER STATE

( ) RECENTLY ACQUIRED

( ) CASH ( ) FINANCED ( ) LEASED

FROM ( ) A DEALER ( ) AN INDIVIDUAL

\_\_\_\_\_  
DATE OF PURCHASE PRICE OF VEHICLE  
(BEFORE TRADE-IN)

\_\_\_\_\_  
TRADE-IN ALLOWANCE SALES TAX PAID

# Kim Hastie License Commissioner

## METHOD OF PAYMENT

Cashier's checks, money orders and credit cards accepted. Customers charging their order will owe an additional \$3.00 processing fee for each transaction. Make cashier's checks and money orders payable to Mobile County License Commissioner. For Credit Card payment complete the form below.

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( ) Mastercard ( ) Visa

Card # \_\_\_\_\_

Exp date: \_\_\_\_\_ CV2 \_\_\_\_\_

\_\_\_\_\_  
CARDHOLDER'S NAME (PLEASE PRINT)

\_\_\_\_\_  
CARDHOLDER'S SIGNATURE

**Mail all correspondence to:**

**Kim Hastie  
License Commissioner  
Military/Student  
P. O. Drawer 161009  
Mobile, Alabama 36616**

## INFORMATION FOR LEGAL RESIDENTS OF

# ALABAMA

**CURRENTLY RESIDING  
OUTSIDE THE STATE DUE TO  
MILITARY OBLIGATION OR  
OUT OF STATE COLLEGE  
ENROLLMENT**



# Mandatory Liability Insurance Affidavit

For Office Use Only  
Decal Number: \_\_\_\_\_

Name of Registrant: \_\_\_\_\_

(Please type or print)

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

Vehicle Identification Number: \_\_\_\_\_

Tag Number: \_\_\_\_\_

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One of the following three items is required by current Alabama law:

1. \*Alabama Driver License Number: \_\_\_\_\_
2. Per Section 32-6-4 an Alabama non-driver ID number is required if registered owner does not have a driver license:  
Alabama Non-driver ID Number: \_\_\_\_\_
3. If commercial entity, complete the following:  
Commercial FEIN Number: \_\_\_\_\_

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I/We certify/affirm that the information contained hereon is true and correct and that the vehicle described on this affidavit is insured as required by Alabama law.

X \_\_\_\_\_  
Signature (required)

Daytime phone number: \_\_\_\_\_

Fax to: (251) 574-4819 Attention: \_\_\_\_\_  
(Name of License Commission Clerk)

\*Non-resident military or non-resident full-time student: submit out-of-state driver license number and issuing state, copy of ID card and non-resident affidavit.



ALABAMA DEPARTMENT OF REVENUE  
MOTOR VEHICLE DIVISION  
TITLE SECTION

MVT 5-9  
4/85

P. O. Box 327640 • Montgomery, AL 36132-7640

Supporting Document to a  
Mail Order Application For Certificate of Title

**Part I POWER OF ATTORNEY**

Date \_\_\_\_\_

I hereby appoint \_\_\_\_\_ of \_\_\_\_\_, Alabama as my  
attorney-in-fact, to apply for a certificate of title and registration for license plates to the motor vehicle described as: \_\_\_\_\_  
COUNTY OFFICIAL COUNTY MAKE

YEAR TYPE MODEL VEHICLE IDENTIFICATION NUMBER  
LICENSE PLATE NUMBER STATE YEAR

and for said purpose to sign my name and do all things necessary to this appointment.

\_\_\_\_\_  
SIGNATURE OF OWNER SIGNATURE OF ADDITIONAL OWNER(S)

**Part II CERTIFICATION OF LEGAL RESIDENT**

I, \_\_\_\_\_, certify that I am a legal resident of the State of Alabama and  
NAME OF APPLICANT  
that my legal Alabama resident address is:

\_\_\_\_\_  
STREET ADDRESS or POST OFFICE BOX  
Alabama  
CITY COUNTY STATE ZIP CODE

and shall be shown as my legal resident address by my attorney-in-fact on an Application For Certificate of Title (form MVT 5-1).  
I certify under penalty of perjury that the above information is true and correct.

**FOR DESIGNATED AGENT USE ONLY**  
  
NOTE: If Resident Address is different from Mailing Address, indicate in space provided on Application For Title (form MVT 5-1).

\_\_\_\_\_  
SIGNATURE OF ALABAMA RESIDENT  
\_\_\_\_\_  
PRESENT MAILING ADDRESS  
\_\_\_\_\_  
CITY, COUNTY, STATE, ZIP CODE  
\_\_\_\_\_  
DATE OF SIGNATURE

\*\*\*

NOTE: Act number 765, passed by Regular Session, 1973 Alabama Legislature, shall be cited as "Alabama Uniform Certificate of Title and Antitheft Act." Section 44, Sub-section (d) of the above Act reads as follows: "A person is guilty of a felony who, with fraudulent intent uses a false or fictitious name or address, or makes a material false statement, or fails to disclose a security interest, or conceals any other material fact, in an application for a certificate of title."

I, the undersigned, have read and understand the above information.

\_\_\_\_\_  
SIGNATURE OF ALABAMA RESIDENT

## Part III

## NOTICE OF SECURITY INTEREST

am disclosing my lienholder(s) as follows:

First Lienholder: *(Write "NONE" under name if there are no liens and sign below.)*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Lien Date: \_\_\_\_\_

I, the undersigned, certify that the vehicle to be named in the application for certificate of title is free and clear of all encumbrances or liens except that which is named above.

\_\_\_\_\_  
SIGNATURE OF OWNER(S)

NOTE: Failure to disclose a security interest with fraudulent intent is a felony offense.

## Part IV

## CERTIFICATION OF VEHICLE INSPECTION AND OWNER IDENTIFICATION

\_\_\_\_\_  
STATE OR FEDERAL LAW ENFORCEMENT AGENCY

\_\_\_\_\_  
NAME OF STATE

\_\_\_\_\_  
MAILING ADDRESS

\_\_\_\_\_  
AREA CODE TELEPHONE NO. & EXTENSION

## VEHICLE INFORMATION:

\_\_\_\_\_  
MAKE

\_\_\_\_\_  
YEAR

\_\_\_\_\_  
MODEL

\_\_\_\_\_  
BODY TYPE

\_\_\_\_\_  
NO. OF CYLINDERS

\_\_\_\_\_  
VEHICLE IDENTIFICATION NUMBER

\_\_\_\_\_  
COLOR OF VEHICLE

\_\_\_\_\_  
ODOMETER READING

OWNER INFORMATION: *(One or all of the following)*

\_\_\_\_\_  
CURRENT DRIVERS LICENSE NO. AND STATE

\_\_\_\_\_  
SOCIAL SECURITY NUMBER

\_\_\_\_\_  
OTHER IDENTIFICATION

\_\_\_\_\_  
SIGNATURE OF OWNER(S)

(Print) \_\_\_\_\_  
NAME OF OWNER(S) AS SHOWN ON IDENTIFICATION SOURCE ABOVE

I hereby certify that the vehicle described above was physically inspected by me and the owner(s) as named in Part II (Legal Alabama Resident) of this form and as described above, have been identified by me and I have witnessed the signature(s). I further certify that all the information shown above is true and correct to the best of my knowledge and belief.

(Print) \_\_\_\_\_  
NAME OF INSPECTING OFFICER SIGNATURE OF INSPECTING OFFICER  
\_\_\_\_\_  
BADGE OR IDENTIFYING NUMBER ADDRESS OF ORGANIZATION